

Republic of the Philippines
COMMISSION ON FILIPINO LANGUAGES
Request for Publication of Vacant Positions

Electronic copy to be submitted to the CSC FO must be in Excel format

Date of Publication

MAR 11 2022

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the COMMISSION ON FILIPINO LANGUAGES in the CSC website:

Date: March 11, 2022

BENJAMIN M. MENDILLO, JR.
Commission Member of the President

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Administrative Officer V (Budget Officer III)	CFL-OEOB-ADOF5-6-2004	18	45,203.00	Bachelor's Degree relevant to the job	8 hours relevant training	2 years of relevant experience	CS (Professional)/ Second Level Eligibility	N/A	Administrative and Finance Division
2	Administrative Officer IV	CFL-OEOB-ADOF4-2-2016	15	35,097.00	Bachelor's Degree relevant to the job	4 hours relevant training	1 year of relevant experience	CS (Professional)/ Second Level Eligibility	N/A	Administrative and Finance Division (Procurement Unit)
3	Administrative Officer II (Budget Officer I)	CFL-OEOB-ADOF2-11-2004	11	25,439.00	Bachelor's Degree relevant to the job	None required	None required	CS (Professional)/ Second Level Eligibility	N/A	Administrative and Finance Division
4	Administrative Aide V	CFL-OEOB-ADA5-5-2008	5	15,909.00	Completion of 2 years studies in college	None required	None required	Career Service (Sub-Professional)/ First Level Eligibility	N/A	Administrative and Finance Division (Supply Unit)
5	Senior Language Researcher	CFL-OEOB-SRLR-2-1998	18	45,203.00	Bachelor's Degree	8 hours relevant training	2 years of relevant experience	CS (Professional)/ Second Level Eligibility	N/A	Philippine Corpus and Lexicography Division

6	Senior Language Researcher	CFL-OEOB-SRLR-12-1998	18	45,203.00	Bachelor's Degree	8 hours relevant training	2 years of relevant experience	CS (Professional)/ Second Level Eligibility	N/A	Philippine Corpus and Lexicography Division
7	Language Researcher II	CFL-OEOB-LANRE2-4-1998	14	32,321.00	Bachelor's Degree	4 hours relevant training	1 year of relevant experience	CS (Professional)/ Second Level Eligibility	N/A	Information and Publicat Division
8	Librarian II	CFL-OEOB-LIB2-1-2008	14	32,321.00	Bachelor's degree in Library Science or Information Science or Bachelor of Science in Education / Arts major in Library Science	4 hours relevant training	1 year of relevant experience	RA 1080	N/A	Information and Publicat Division
9	Administrative Aide V	CFL-OEOB-ADA5-3-2004	5	15,909.00	Completion of 2 years studies in college	None required	None required	Career Service (Sub-Professional)/ First Level Eligibility	N/A	Information and Publicat Division
10	Linguistics Specialist	CFL-OEOB-LIN-8-1998	23	78,455.00	Bachelor's Degree	16 hours relevant training	3 years of relevant experience	CS (Professional)/ Second Level Eligibility	N/A	Linguistics and Applie Linguistics
11	Translator II	CFL-OEOB TRNS2-3-1998	11	25,439.00	Bachelor's Degree	None required	None required	CS (Professional)/ Second Level Eligibility	N/A	Translation Division

The CFL highly encourages all interested and qualified applicants, including persons with disability (PWD) and members of the indigenous communities, irrespective of sexual orientation and gender identity to apply for the above vacant positions. Interested and qualified applicants should signify their interest in writing, and through OADR Online Recruitment Form at <https://bit.ly/KWF03082022> and upload the following documents not later than **March 22, 2022**:

1. Fully accomplished under oath Personal Data Sheet (CS Form 212 Revised 2017) with recent passport-sized photo (3.5cm x 4.5cm) and Work Experience Sheet that can be downloaded at www.csc.gov.ph (<http://www.csc.gov.ph/2014-02-21-08-28-23/pdf-files/category/861-personal-data-sheetrevised-2017>);
2. Performance rating **In the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license;
4. Photocopy of Transcript of Records and Diploma;
5. Photocopy of Certificate of Employment / service record (if applicable); and Certificates

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

BENJAMIN M. MENDILLO JR.

Commission Member IV

2/F Watson Bldg., Jose P. Laurel Street, San Miguel, Manila (1005)

yunit-bantauban@kwf.gov.ph

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.